



UNIFIED LAND DEVELOPMENT ORDINANCE AMENDMENT APPLICATION

OFFICE USE ONLY
FILE #: _____
DATE FILED: _____
FEE: _____ \$400
RECEIPT #: _____
Last Revised: 04/2025

TO THE PLANNING COMMISSION AND CITY COUNCIL:

Application is hereby made to amend (Indicate Chapter & Section of Unified Land Development Ordinance):

The reason for the proposed amendments to the Unified Land Development Ordinance:

Applicant/Agent's Name: _____
Applicant/Agent's Address: _____
E-Mail: _____ Phone: _____

The following information and exhibits shall accompany the completed application:

- Proposed Language (Revisions/Additions) or Deletions to the Unified Land Development Ordinance formatted in Microsoft Word Shall be Formatted Accordingly:
 - Proposed Language (Revisions/Additions) Shall be Submitted in Green Text and Underlined.
 - Deletions Shall be Submitted in Red Strikethrough Text

Applicant/Agent: _____ Date: _____

All submittal information, while reviewed, is subject to meeting all zoning, subdivision, and building code regulations, and it remains the applicant/agent/owner responsibility to ensure all information is correct.

PLEASE NOTE:

- Applications for Planning Commission are due by **Noon on the last Friday of the month** ([see posted schedule for exact dates](#)), prior to the next scheduled meeting.
- A digital submission of application and exhibits is required to be sent to City Planner (mdougherty@kearneygov.org) & Associate Planner (mfishsmith@kearneygov.org) by application deadline.
- Application fees are due by 5:00 PM on the Monday following submittal.
- **ONE** paper copy of application and exhibits is required to be submitted to Development Services one week prior to City Council meeting.
- Application must be signed by Applicant/Agent.
- Communication regarding application will be with those listed on the application.

"We provide services, solutions, and opportunities for our community."