



# REZONING APPLICATION

OFFICE USE ONLY

REZONING FILE #: \_\_\_\_\_  
SUBDIVISION FILE #: \_\_\_\_\_  
DATE FILED: \_\_\_\_\_  
FEE: \$500 \_\_\_\_\_  
RECEIPT #: \_\_\_\_\_  
Last Revised 04/2025

Applicant/Agent's Name: \_\_\_\_\_  
Applicant/Agent's Address: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_  
Property Owner Address: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Address or general location of property for rezoning: \_\_\_\_\_

Legal Description of property: \_\_\_\_\_

Request to rezone from District: \_\_\_\_\_ to District: \_\_\_\_\_

Total acres for rezoning: \_\_\_\_\_ Is the property located outside City limits?  NO  YES

Future Land Use Designation: \_\_\_\_\_ Future Land Use Amendment Requested?  NO  YES

Requested Future Land Use Designation: \_\_\_\_\_

Adjacent Zoning:

NORTH		SOUTH		EAST		WEST	
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Purpose for rezone request: \_\_\_\_\_

### The following exhibits shall accompany the completed application:

- Map of Rezoning Area with Area Highlighted (Minimum submitted size of map: 8.5 x 11)
- Certified Copy of the Last Deed of Record from the Register of Deeds Office
- Legal Description of Rezoning Area Formatted in Microsoft Word
- If Applicable:
  - Future Land Use Amendment: Legal Description of Area & Map Exhibit Indicating the Area of the Future Land Use Amendment Request

Applicant/Agent/Owner: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature by Applicant/Agent certifies that they are the authorized agent of the property owner. All submittal information, while reviewed, is subject to meeting all zoning, subdivision, and building code regulations, and it remains the applicant/agent/owner responsibility to ensure all information is correct.*

### PLEASE NOTE:

- Applications for Planning Commission are due by **Noon on the last Friday of the month** ([see posted schedule for exact dates](#)), prior to the next scheduled meeting.
- A digital submission of application and exhibits is required to be sent to City Planner ([mdougherty@kearneygov.org](mailto:mdougherty@kearneygov.org)) & Associate Planner ([mfsmith@kearneygov.org](mailto:mfsmith@kearneygov.org)) by application deadline.
- Application fees are due by 5:00 PM on the Monday following submittal.
- **ONE** paper copy of application and exhibits is required to be submitted to Development Services one week prior to City Council meeting.
- Application must be signed by Applicant/Agent or Owner.
- Communication regarding application will be with those listed on the application.