



# VACATION APPLICATION

OFFICE USE ONLY

STREET/ALLEY FILE #: \_\_\_\_\_  
SUBDIVISION FILE #: \_\_\_\_\_  
DATE FILED: \_\_\_\_\_  
FEE: \$250 \_\_\_\_\_  
RECEIPT #: \_\_\_\_\_  
Last Revised: 04/2025

Applicant/Agent's Name: \_\_\_\_\_  
Applicant/Agent's Address: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_  
Property Owner Address: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Vacation Requested (MARK ALL THAT APPLY):

- SUBDIVISION       STREET       ALLEY       EASEMENT

Address or General Location of Area to be Vacated: \_\_\_\_\_

Legal Description of Area to be Vacated: \_\_\_\_\_

Length of Street/Alley/Easement: \_\_\_\_\_

Width of Street/Alley/Easement: \_\_\_\_\_

**The following information and exhibits shall accompany the completed application:**

- o Address or General Location Information Above for Street/Alley/Easement Shall Include:
  - o Names of Abutting Streets/Avenues
- o Street Location Information Above Shall Include Street Name as Dedicated from the Recorded Subdivision Plat and the Name of the Subdivision Plat
- o Signed Letter or Letters from All Property Owners Agreeing to Vacation Request
- o Completed Utility Consent Form (SEE PAGE 2)
- o Certified Copy of the Last Deed of Record from the Register of Deeds Office for All Property Owners
- o Map Indicating Area to be Vacated (Minimum Required Size: 8 ½" x 11")
- o Legal Description Formatted in Microsoft Word

Applicant/Agent/Owner: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature by Applicant/Agent certifies that they are the authorized agent of the property owner. All submittal information, while reviewed, is subject to meeting all zoning, subdivision, and building code regulations, and it remains the applicant/agent/owner responsibility to ensure all information is correct.*

**PLEASE NOTE:**

- Applications for Planning Commission are due by **Noon on the last Friday of the month** ([see posted schedule for exact dates](#)), prior to the next scheduled meeting.
- A digital submission of application and exhibits is required to be sent to City Planner ([mdougherty@kearneygov.org](mailto:mdougherty@kearneygov.org)) & Associate Planner ([mfsmith@kearneygov.org](mailto:mfsmith@kearneygov.org)) by application deadline.
- Application fees are due by 5:00 PM on the Monday following submittal.
- **ONE** paper copy of application and exhibits is required to be submitted to Development Services one week prior to City Council meeting.
- Application must be signed by Applicant/Agent or Owner.
- Communication regarding application will be with those listed on the application.

*"We provide services, solutions, and opportunities for our community."*

## UTILITY CONSENT FORM

*Please contact the following utilities regarding the vacation of property. Obtain a signature from an authorized agent of said utility to indicate the consent to vacate property.*

UTILITY PROVIDER	SIGNATURE	DATE
<b>Spectrum/Charter</b>		
Giles Stankiewicz <a href="mailto:giles.stankiewicz@charter.com">giles.stankiewicz@charter.com</a> Cell: 531-810-1565		
<b>Dawson Public Power District</b>		
Aaron Edwards <a href="mailto:aedwards@dawsonpower.com">aedwards@dawsonpower.com</a> Cell: 308-530-3478		
<b>Frontier Communications</b>		
Dan Tucker with JSI <a href="mailto:dan.tucker@jsitel.com">dan.tucker@jsitel.com</a> Cell: 402-405-2247		
<b>Tall Grass Energy Partners</b>		
Scott Barry <a href="mailto:scott.barry@tallgrass.com">scott.barry@tallgrass.com</a> Office: 402-209-5858 Forbes Miner <a href="mailto:forbes.miner@tallgrass.com">forbes.miner@tallgrass.com</a>		
<b>Black Hills Energy</b>		
Kevin Dugan <a href="mailto:kevin.dugan@blackhillscorp.com">kevin.dugan@blackhillscorp.com</a> Office: 402-802-5119		
<b>Nebraska Public Power District</b>		
Corey McIntosh <a href="mailto:cjmccint@nppd.com">cjmccint@nppd.com</a> Office: 236-2224 Cell: 308-386-6248		
<b>Northwestern Gas</b>		
Dennis Placke <a href="mailto:Dennis.placke@northwestern.com">Dennis.placke@northwestern.com</a> Cell: 308-380-0869 Office: 308-237-4123		
<b>United Private Networks</b>		
Shanon Morris <a href="mailto:shanon.morris@upnfiber.com">shanon.morris@upnfiber.com</a> Office: 402-802-9747		
<b>Allo Communications</b>		
Al Schroeder <a href="mailto:Al.schroeder@allofiber.com">Al.schroeder@allofiber.com</a> Cell: 402-430-5958 Tom Gremel <a href="mailto:Tom.gremel@allofiber.com">Tom.gremel@allofiber.com</a> Cell: 402-641-0050		
<b>Great Plains Communication</b>		
Brian Orwig <a href="mailto:borwig@gpcom.com">borwig@gpcom.com</a> Cell: 308-455-0428		
<b>City of Kearney – Public Works</b>		
Andrew Harter <a href="mailto:aharter@kearneygov.org">aharter@kearneygov.org</a> Office: 308-233-3246		
<b>City of Kearney – Utilities</b>		
Sarah Sawin <a href="mailto:ssawin@kearneygov.org">ssawin@kearneygov.org</a> Office: 308-233-3238		

*Contacts listed above are the last known contacts provided to Development Services Staff.  
Contacts listed may have changed.  
Please share any contact updates with City Planner ([mdougherty@kearneygov.org](mailto:mdougherty@kearneygov.org)).*